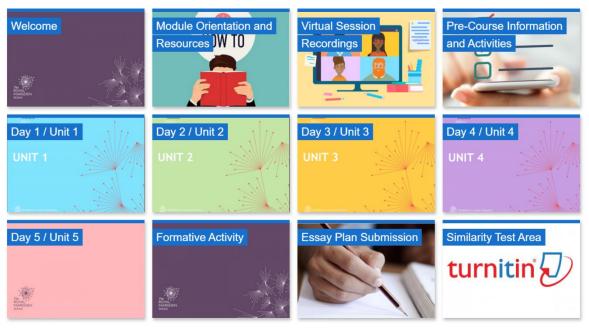
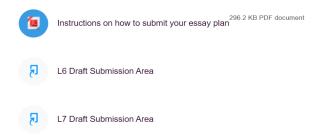


How to submit your assignment plan

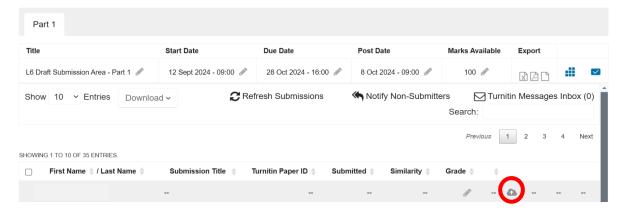
1.) Visit your module home page.



2.) Click on the Essay Plan Submission tile, and scroll down to the TurnItIn links. Make sure you select the one that correlates with the level you are studying at.



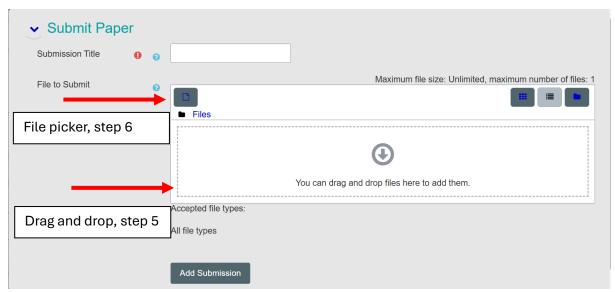
3.) Scroll down to the submission inbox and click the cloud logo with an arrow inside it at the bottom right. If this logo is missing, please call Student Support Services.



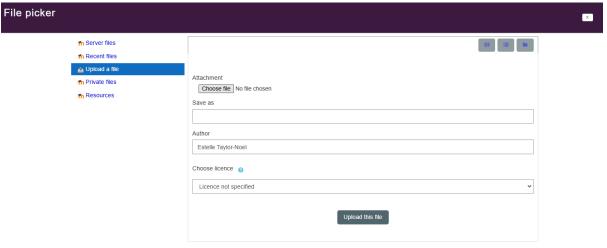


How to submit your assignment plan

4.) A pop-up to submit should appear. There are two ways to submit on this page. If you have chosen to drag and drop, please read step 5 onwards. If you have chosen to add your submission via the file picker, please skip to step 6.



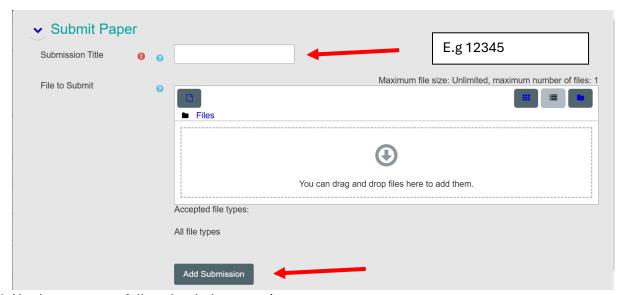
- 5.) To drag and drop your assignment here, open the folder where you have it saved, press and hold on the file, and simply drag it into the drag and drop box. Go to step 7.
- 6.) To add your assignment, press the "File picker" button, click choose file, then navigate to find where you have saved your assignment. Click upload this file.





How to submit your assignment plan

7.) Rename your submission after your student ID number. This can be found on the home page, and is the sequence of numbers in your Moodle login username. Press "Add submission"



8.) You have successfully uploaded your assignment.

